

The Official Brandbook for FluoroSeal



MKT 0022 - V11/2021

#### **BRAND MANUAL**

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## PREFACE



## Brand is the sum of impressions

*This is the FluoroSeal Brand Manual. It explains what our brand stands for and how it is expressed.*  A brand is a promise that conveys value, creates identification, has high recognition value and creates a strong bond with customers, employees and partnerships.

As an industrial manufacturing company, our products and employees are at the core of our brand. Everything we do and the way we behave affects our company image. All these actions determine what kind of associations our customers and other stakeholders attach to FluoroSeal.

The principles of our brand identity are detailed in this Brand Manual. It includes basic elements - logo, colors, typography, graphics, imagery, key visuals and icons - in addition to design principles for prominent applications in our corporate design.

Every interaction with our stakeholders gives us the opportunity to further strengthen the FluoroSeal brand. To make our brand powerful, the FluoroSeal brand needs to be understood, identified with and applied consistently. These guidelines are designed to ensure we all understand the FluoroSeal brand in a uniform way in all our market areas. They are designed to help, guide and inspire you to build and develop a clear, consistent and successful FluoroSeal brand.

If you have any questions regarding the guidelines and the FluoroSeal brand, do not hesitate to contact:

FluoroSeal Group Marketing and Communications marketing@fluorosealgroup.com

## **BRAND**

Brand identity is a set of associations we want our stakeholders to attach to FluoroSeal. These associations can also be seen as our promises to our customers. Brand identity reflects FluoroSeal's strategy and values and it should drive all brand building activities.

## **MISSION, VISION & VALUES**

#### These are our values:

We create and deliver added value.

Customer focus is our key principle.

**CUSTOMER COMMITMENT** 

We work as a team to provide greater value.

We proactively engage with our customers.

Innovation is at the heart of everything we do.

Continuous learning ensures high competence.

We develop customer-driven, innovative solutions.

We go beyond expectations. We focus on being the best in class.

INNOVATION

**QUALITY** 

We manufacture high-quality industrial valves using advanced metallurgical methods and innovative valve designs based on our extensive expertise for clients in the oil and gas, chemical, petrochemical, mining, and water industries (among others). We offer them exceptional product reliability, competitive prices and low cost of ownership.

#### This is our value proposition, we value the end product.

To work in partnership with our customers to help them achieve their goals. Providing them a full range of standard and customized industrial valves, manufactured to the highest quality standards and delivered for the best possible value.

We will constantly innovate and improve, creating durable, reliable, low-emissions valves.

#### This is our mission, the reason we exist.

To be a world-leader in the creation of innovative, low-emissions industrial valves by creating products that help our clients reduce their environment impact.

This is our vision. It sets out where we are going and what we strive to achieve.

#### INTEGRITY

We act with integrity for long-term success. We are accountable for our actions. We act in the best interests of our stakeholders.

#### RESPONSIBILITY

We lead by example and act ethically. We deliver what we promise. We take the initiative.

#### LEGACY

We value a culture of hard work and tenacity. We boost our reputation through collaboration. We combine legacy and customer commitment to create real resonance and relevance.

## **BRAND IDENTITY & BRAND ESSENCE**

Brand identity is a set of associations we want our stakeholders to attach to FluoroSeal. It reflects our values, and it should drive all brand building activities.

#### Pioneer

We aspire to be a pioneer in the development of new innovations, including state-of-the-art technologies, methods, designs and business models.

#### **Global Expertise**

We understand global megatrends. We act locally and globally. We are close to our customers and are approachable at all times.

#### **Enthusiasm**

Everything we do and say, we act with great enthusiasm. We pay attention to detail, produce products of the highest-quality, and provide excellent customer service. We are proactive in every way.

#### **Strive for Excellence**

We understand our customers' needs and consistently provide performance oriented solutions of the highest quality to the industries we serve.

Brand essense is a summary of what we want FluoroSeal to stand for. It is the core idea that drives our entire company, and encapsulates the soul of FluoroSeal.

At the core of the FluoroSeal brand, we are unified under one message:

#### **"BUILDING VALUE TOGETHER"**

We believe great ideas stem from great partnerships. We build value by partnering with our customers so that they can concentrate on their core business while we take care of their product needs.

It means that our customers' customers, as well as people working in chemical, petrochemical, mining, food processing, fertilizer, and power generation industries (among others) - are positively impacted by our end products, made in-house at the highest standard.

FluoroSeal believes that through more collaborative partnerships, we can all work to build a better future together.

### **TONE OF VOICE**

In a product and customer-oriented brand like FluoroSeal, the people who work for us are our brand. Therefore, our people are our most important communicators. FluoroSeal's tone of voice in all communications can be described as:

#### PERSONAL

Our products are tailor-made to each customer, so we should treat them with a personal touch as well.

#### **KNOWLEDGEABLE**

We are experts in our industry and our people are some of the best and brightest at what they do. Naturally, we have both answers and opinions. We comprehend the big picture well and are highly capable of giving valuable insights and advice to our customers. If we don't know the answer, we know where to get it.



Being experts doesn't give anyone a right to be arrogant. We greatly value our peers, customers and other stakeholders and understand that our business is not a one man show

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## **TONE OF VOICE (CONTINUED)**

#### **PROFESSIONAL**

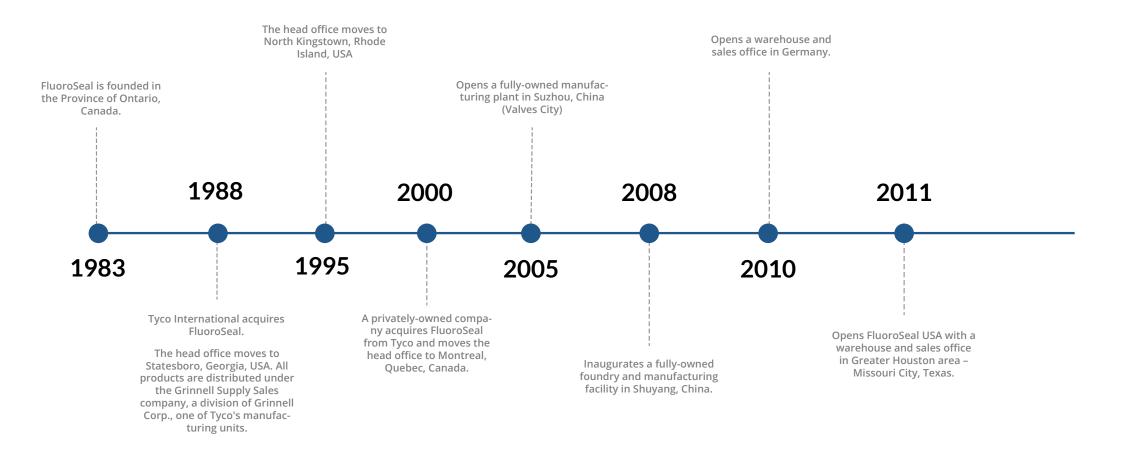
This applies to the way we behave and communicate, as well as the quality of the products we create and deliver.

#### **OPEN**

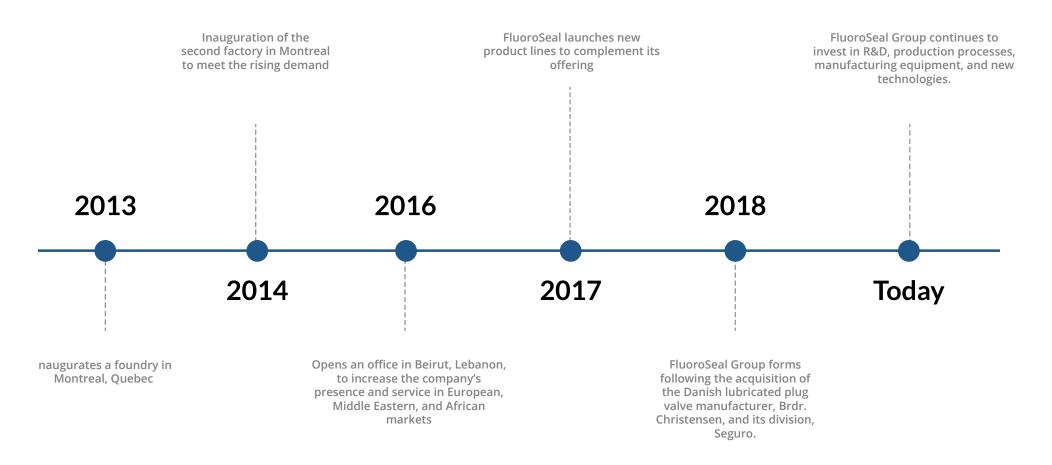
We are honest, authentic and easy to approach. We take responsibility for any issues or mistakes, and we follow through. We are straightforward - we mean what we say, and we say what we mean.



## **FLUOROSEAL COMPANY STORY**



## **FLUOROSEAL COMPANY STORY (CONTINUED)**



## **VISUAL ELEMENTS** $\mathcal{D}$

These are the visual tools you'll need to create and build the FluoroSeal brand.

Our visual identity consists of the FluoroSeal logo, blue, gray and black as main colors, strong and personal Lato typography that has the same design language as our logo, icons, and imagery style that tells a success story about our customers and our way of working.

## **OUR LOGO**

#### The design

The curved pipes in the FluoroSeal logo conveys our fluidity as a business, representing our ability to adapt and evolve to changing environments and business needs, while staying ahead with our extensive network of innovative solutions.

It also illustrates our capacity to continuously refresh, reinvest and redesign new and improved solutions for our customers.

Our logo is the visual embodiment of our company name, and is the most important visual element of the FluoroSeal brand identity. Specialty Valves

FluoroScal Specialty Valves

## **LOGO: COLOR VERSIONS**

The FluoroSeal logo has two equal dominant versions: Blue and White.

Master Logo



The blue version of the FluoroSeal logo is the master logo and should be used when the background is light in color including light photo backgrounds.

Negative Logo



The negative version of the FluoroSeal logo should be used when the background is corporate blue in color.

Mono Logo



The mono version of the FluoroSeal logo is limited to use when it is not possible to to print in color.

## LOGO VARIATIONS

The FluoroSeal logo is available in two variations:

Depending on the size and proportion of the available space, please follow our guidelines for correct logo usage.

#### **Inline versions**

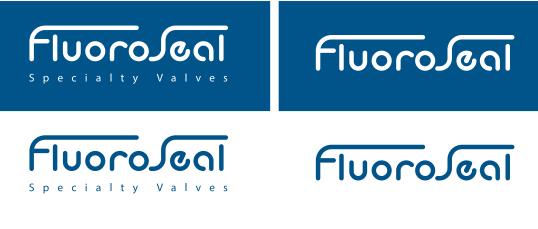
The inline versions of the FluoroSeal logo are used whenever it is possible to do so, especially where vertical space is insufficient.

#### Icon version

The abbreviated icon version of the FluoroSeal logo can be used in rare applications where our business name or our logo is already present, such as on a PowerPoint slide or as the profile image for FluoroSeal's social media channels.

The logo elements should never be changed. Position, size and colour along with the spatial and proportionate relationships are predetermined and should not be altered in any way.

Inline Versions with/without Tagline



**Icon Version** 



### **LOGO MISUSE**

To maintain the recognition and integrity of our brand, do not modify the FluoroSeal logo in any way, or associate it with conflicting elements.

Here are some samples of logo applications that are strictly prohibited. Always use FluoroSeal master artwork files when reproducing our logo.

#### Exceptions

The FluoroSeal icon logo can only be used on digital and print applications with approval from FluoroSeal Communications and Marketing team.

For more information about our logo, please contact marketing@fluorosealgroup.com



## LOGO PLACEMENT

#### Placement

The preferred placement of the FluoroSeal logo is at the top center of all branded material. In instances where this is not possible, it may also sit in the bottom left or right corner.

#### **Clear Space**

To ensure the logo is always legible, a clear space surrounding the logo is defined and shown as per the guideline opposite. The amount of clear space required is proportionate to the size of the logo.

This is the minimum protection area that is absolutely required between the logo and other elements. No graphics or text should appear in this space. Please follow at all times to ensure the best reproduction and visual consistency of the FluoroSeal logo.

#### **Minimum Size**

The logo should always be used at a legible size. Where possible, set the logo to more than the minimum width of 25mm (or 95px). Please note the minimum logo width of 25mm is only advised when absolutely necessary due to small formats.

#### Logo with Tagline







## **COLOR PALETTE: PRIMARY**

The primary FluoroSeal colors are Corporate Blue, Marine Blue and Light Blue. FluoroSeal is a predominantly blue and white brand.

The FluoroSeal blues are used in our visual elements:

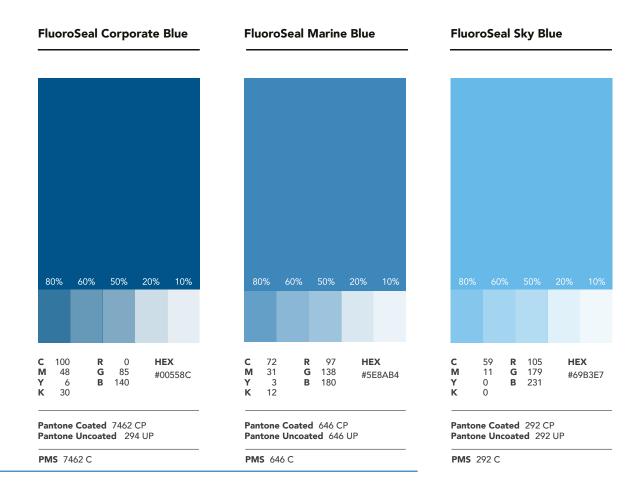
- Logo
- Typography
- Slogan
- Icons

The FluoroSeal Corporate Blue and white are also used as background colors in applications.

#### **Primary Background Colors**

Fluoroscal Specialty Valves





## **COLOR PALETTE: SECONDARY**

Three additional colors add freshness, life and balance to our identity when appropriate. They are used to complement the primary color palette in small portions in backgrounds and in additional visual elements, such as icons. Additional colors should not be mixed.

A good principle is: one additional color at a time (e.g. when creating PowerPoint slides).

	Purple		FI 	uoroS	eal Pl	lum			FI —	luor	oSea	al Si	late	_	
80% 60%	50%	20% 10%	3	30% 6	50%	50%	20%	10%		80%	60%	6	50%	20%	10
81 R 74 G 16 B		<b>HEX</b> #535486	C M Y K	67 95 4 16	G	100 47 108	<b>HE)</b> #64:	( 2F6C	C M Y K		23 16 13 46	R G B	136 139 141	HE #88	
: 81 R 1 74 G 7 16 B	<b>i</b> 84 134 <b>d</b> 7673 C	#535486	M Y K – –	95 4	G B Coated	47 108 520 C	#64:	-	M Y K Pa	anton	16 13 46 e Coa	G B ted	139 141	#88	<b>x</b> 888

## **COLOR USAGE**

The primary FluoroSeal color combination is blue and white. The background color for applications calls for the predominant use of FluoroSeal's primary color palette of blues and white.

#### A Principles of Using FluoroSeal Colors

Key visual elements (logos and icons) can only be used in primary colors and White. FluoroSeal primary color palette and White (#fffff) are the main background colors to use.

Use secondary colors as the background color when it is important to differentiate the application (e.g. use FluoroSeal purple for visitor cards).

Use a mix of primary and secondary colors to add freshness and life to the FluoroSeal identity, however, please use one additional color at a time. Use the secondary colors to balance designs.

Use White between primary and secondary colors.



## **TYPOGRAPHY: CORPORATE TYPEFACES**

Lato was chosen for its unique character, blending professional with a high degree of technical precision, humanism and good readability. Highly versatile, Lato comes in five upright weights.

Lato Regular
Lato Italic
Lato Bold
Lato Bold Italic
Lato Black
Lato Black Italic

Regular	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()
Bold	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()
Black	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()

Lato font family is a web ready typeface that is used readily for all digital applications. Download: https://fonts.google.com/specimen/Lato

## **Open Sans**

Open Sans Light Open Sans Light Italic Open Sans Regular Open Sans Italic Open Sans Semibold Open Sans Light Open Sans Extrabold Open Sans Extrabold Italic Open Sans is a humanist sans serif typeface commissioned by Google.

Featuring wide apertures and tall lower-case letters, Open Sans is clean and highly legible on screen and at small sizes with five upright weights.

Light	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()
Regular	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()
Semibold	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()
Extrabold	ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&*()

Open Sans font family is a web ready typeface used readily for all digital applications. Download: <u>https://fonts.google.com/specimen/Open+Sans</u>

## **CORPORATE TYPEFACES: SIZE USAGE**

Heading Examples - Lato Black / Bold / Regular

## SAMPLE HEADLINE

Lato Black / 35 Size pt / 34 Leading pt

## Sample Headline

Lato Bold / 30 Size pt / 29 Leading pt

## SAMPLE HEADLINE

Lato Regular / 25 Size pt / 24 Leading pt

#### **SAMPLE HEADLINE**

Lato Bold / 15 Size pt / 14 Leading pt

Copy Examples - Avenir Black / Medium / Regular / Light

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula.

Open Sans Regular / 12 Size pt / 16 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Open Sans Light / 10 Size pt / 14 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Open Sans Semibold / 8 Size pt / 12 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Open Sans Bold / 6 Size pt / 10 Leading pt

## **SYSTEM FONT**

Where Lato and Open Sans are not available, for example, in certain Microsoft Word and PowerPoint documents, please use the standard system typeface - Arial

Do not introduce other fonts.

## **Arial**

Arial Regular Arial Italic Arial Bold Arial Bold Italic

Regular

ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&\*()

Bold

ABCDEFGHIJKLMNOPQRSTUWXYZ abcdefghijklmnopqrstuwxyz!?@#\$%&\*()

## **SYSTEM FONT: SIZE USAGE**

Heading Examples - Arial Bold / Regular

## SAMPLE HEADLINE

Arial Bold / 35 Size pt / 34 Leading pt

## **Sample Headline**

Arial Bold / 30 Size pt / 29 Leading pt

## SAMPLE HEADLINE

Arial Regular / 25 Size pt / 24 Leading pt

#### SAMPLE HEADLINE

Arial Bold / 15 Size pt / 14 Leading pt

Copy Examples - Arial Bold / Regular

#### Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula.

Arial Bold / 12 Size pt / 16 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Arial Regular / 10 Size pt / 14 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Arial Bold / 8 Size pt / 12 Leading pt

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Sed sed laoreet neque. Aliquam sagittis aliquet ligula a feugiat. Maecenas tempus venenatis quam.

Arial Regular / 6 Size pt / 10 Leading pt

## **TYPOGRAPHY IN PRINT**

#### 1. Lato for headlines and subtitles

For headlines and subtitles, use Lato Bold. The color applied is predominantly in FluoroSeal primary color palette, black or white. Secondary colors can also be used. Please carefully consider the use of color in headlines and remember to use only one secondary color at a time.

#### 2. Lato is used in introductory text

For introductory paragraphs, use Lato Bold Italic. The color of the text can be in FluoroSeal primary or secondary color palette.

#### 3. Open Sans for body text

For body texts, please use Avenir Light, Regular, or Avenir Medium. The color of the text can be in FluoroSeal primary color palette, black and white.

#### 4. Open Sans for Informative elements

For informative elements such as small texts (10pt or less), symbols, captions or textboxes, please use Open Sans Regular, Italic, Bold and Bold Italic. Text color can be in FluoroSeal primary and secondary color palettes in order to highlight important information or elements such as numbered lists

#### 5. Lines used alongside text

Thin lines can be used alongside headlines, subtitles, introductory paragraphs and body text to divide, group or clarify information.

## Headline subtitle

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et

### **TYPOGRAPHY ON THE WEB**

Lato and Open Sans are the typefaces used on our website.

#### 1. Lato for headlines and subtitles

For headlines and subtitles, use Lato Bold. The color applied is predominantly in FluoroSeal primary color palette, black or white. Secondary colors can also be used. Please carefully consider the use of color in headlines and remember to use only one secondary color at a time.

#### 2. Lato for introductory text

For introductory paragraphs, use Lato Bold Italic. The color of the text can be in FluoroSeal primary or secondary color palette.

#### 3. Open Sans for body text

For body texts, please use Open Sans Light, Regular, or Bold. The color of the text can be in FluoroSeal primary color palette, black and white.

#### 4. Open Sans for informative elements

For informative elements such as small texts (10pt or less), symbols, captions or textboxes, please use Open Sans Light, Regular, or Bold. Text color can be in FluoroSeal primary and secondary color palettes in order to highlight important information or elements such as numbered lists.

#### 5. Lines used alongside text

Thin lines can be used alongside headlines, subtitles, introductory paragraphs and body text to divide, group or clarify information.

#### 6. Lato used in navigation bar

For navigation menus, Lato Bold should be used with dividing lines in between to separate menu items.

## Headline subtitle

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan et iusto odio

## **ICON STYLE**

FluoroSeal employs solids single-color glyph icons for simplicity and strong emphasis.

lcons offer audiences a visual expression of our products, industries in which we serve, what we stand for, tools we use, and so much more.

Simple, light and friendly, they communicate core ideas as well as FluoroSeal brand components.

While each icon is visually distinct, all icons should always have a consistent size and visual style.

To ensure our icons remain clear and useful to audiences, please apply only one single color from our color palette to each individual icon, and / or icon group.

Choose from FluoroSeal's extensive primary and/or secondary color palettes.



# FluoroSeal's imagery concept consists of three levels of pictures. Level I - Product Showcase



Level I - Product Showcase Level II - Reference Imagery Level III - People

### **IMAGERY CONCEPT**

#### The Imagery of FluoroSeal

FluoroSeal imagery embodies our brand essense, identity and core values. Our image is modern, clear and substantiates our highquality product promise and strong customer commitment.

Our brand image character is predominantly technical, high-quality with aspects of authentic human interaction within industries such as manufacturing, industrial and production environments. In doing so, our products and people become the centerpoint, showcasing the "big picture" of what FluoroSeal truly represents - great pride in our high-quality products, our global workforce and our valued customers.

Based on our brand value commitment, we show professional people - our employees and customers - in real work situations, locations and activities.

#### General Image Style

Our image style is characterized by light saturation and cool chromacity combined

with an overall elegant touch of silver and gray, just like our products.

The focus of each image is distinguished by depth of field, high contrast and clear compositions in which the key aspect of each image is highlighted, such as our equipment, products, plants or people. The technical silver and gray look of each image pairs vividly with the FluoroSeal primary and secondary color palettes.

For subjects with detailed aspects, we use depth of field to place key focus on the core element of the image.

Our range of primary and secondary colored accents and hues support our corporate design.

#### Image Levels I, II and III

FluoroSeal brand imagery is categorized into three different levels of photography. Each with a different focus and purpose. You will find these levels detailed in the following pages.







## **LEVEL I: PRODUCT SHOWCASE**

#### **High-Quality Products**

Level I imagery showcases our products in the clearest detail in high resolution on a crisp white backdrop, reflecting the high quality of our products. Backgrounds and items that are not directly associated with the product should always be omitted.

Important product details are highlighted and in clear focus.

Level I imagery is used heavily in digital/print materials and throughout our website.

#### Examples of use:

- Product Catalogs
- Customer Proposals
- In-depth product pages on our website
- Product-driven print/digital campaigns





## LEVEL II: REFERENCE IMAGES

#### **Solutions and Environments**

Level II imagery are straightfoward reference images that showcase our products as a solution or in applications that are in direct context to their industrial field of application and can include FluoroSeal customer environments.

Images are predominantly focused on locations, plants, large equipment and general buildings. Branding is discrete.

If possible, people should not be present in the images.

Focus and composition of photography should always be visually interesting, such as a tasteful play on modern perspectives, lines, symmetry, etc. Images can also be lightly used in digital/print materials and on our website.

#### Examples of use:

- Website home page
- Industry reports
- Cover and hero images
- Case studies
- Customer profiles









## **LEVEL III: PEOPLE**

#### **Building Value Together**

Level III imagery shows FluoroSeal people in real-work situations, "Building Value Together". Authentic locations, people and situations, no staged impression.

The key focus is on FluoroSeal professionals interacting with products, equipment, teams, customers or partners - displaying FluoroSeal's technical competence and commitment through our people, focused on their work, which communicates our core values most precisely.

Level III imagery focuses on our global workforce who drive our innovation and high performance, and thus, echo our brand essence and identity. Images can be lightly used in digital/print materials and on our website.

#### Examples of use:

- Careers branding and HR initiatives
- Campaigns focused on innovation and development







#### FluoroSeal Blue Overlay

## **COLOR FILTERS**

In instances where FluoroSeal imagery is used as a generic background which plays a secondary role, we can apply the 'FluoroSeal Color Filter Photo Treatment' for versatility. The result is a new custom image with a FluoroSeal look and feel.



#### **Creation Method**

The secret to applying the FluoroSeal Color Treatment is by using popular graphical software such as: PhotoShop or Illustrator. Converting to grayscale requires only the first step.

#### Step-by-Step Guide:

- Convert the image into grayscale.
- Adjust brightness / contrast levels as needed
- Create a new adjustment layer on top of the grayscale photo, and choose 'Multiply.'
- Apply the color code into the color preferences.

Once the blue filtered image has been created, make sure to flatten the layers before sending to ensure the desired results are achieved.



Grayscale







FluoroSeal Plum Overlay

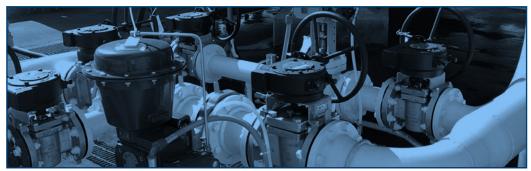
## **COLOR FILTERS (CONT.)**



FluoroSeal Purple Overlay



FluoroSeal Sky Blue Overlay





To ensure consistency and recognition factor for FluoroSeal, our stationery is designed as a basis for a uniform appearance across the board, including letterheads, business cards, envelopes and email signatures.

## **STATIONERY SHOWCASE**

This showcase illustrates the approved layouts with the primary elements of the FluoroSeal for letterheads, business cards, email signatures and envelopes.

Parameters of each layout is described in detail in this section, including dimensions, weight, paper type, and format.



## **BUSINESS CARDS**

#### **Parameters**

#### Dimensions:

- Imperial 3.5 x 2" (inches)
- Metric 88.9 x 50.8 mm (millimeters)

#### Paper type:

300gsm silk finish, matte.

#### **Printing:**

The "bleed area" is an extra 1/8" of space for design elements or backgrounds that extend beyond the finished edges of the business card. The dimensions of the card including bleed is  $3.75 \times 2.25$ " which will be trimmed down to the finished dimensions above after printing.



Fluoroseal

#### GUILLAUME LAROCHE MANUFACTURING ENGINEER

T: +1 514-739-0220 Ext.308 C: +1 514-288-3697 F: +1 514-739-5452 glaroche@fluorosealgroup.com

> 1875 46th Avenue Lachine, QC H8T 2N8 Canada

www.fluorosealvalves.com

## **LETTERHEADS**

#### **Parameters**

#### ANSI - Letterhead (US letter)

- Imperial 8.5 x 11" (inches)
- Metric 215 x 280 mm (millimeters)

#### DIN - Letterhead (A4)

- Imperial 8 17/64 x 11 11/16 (inches)
- Metric 210 x 297 mm

#### Paper type:

Bond, uncoated writing paper for excellent writability and printability. High thickness at 75gsm or above offers stability.

#### Color:

Bright white.

#### Margins:

- Top: 3/8" or 9.53mm
- Sides: 1/4" or 6.35mm
- Bottom: Same as sides



1875 46th Avenue Lachine, QC H8T 2N8 Canada T: +1 514-739-0220 F: +1 514-739-5452

### **EMAIL SIGNATURE**

#### **Parameters**

#### **Dimensions:**

- 613px width
- 150px height

#### GUILLAUME LAROCHE MANUFACTURING ENGINEER

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#### FLUOROSEAL GROUP

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#### MKT 0022 - V11/2021

### **ENVELOPES**

#### **Parameters**

#### ANSI - #10 Envelopes

#### Dimensions:

- Imperial - 4 1/8" by 9 1/2" (inches) - Metric - 104.78 x 241.3 mm

#### **DIN - DL Envelopes**

#### **Dimensions:**

- Imperial - 4 5/16 x 8 5/8 (inches) - Metric - 109.54 x 219.08 mm

#### Paper type:

Surfaced enhanced white wove paper, used with offset lithographic printing, which is smooth and ideal for heavy ink designs. 80gsm and above.

#### Color:

Bright white

#### Sealing method:

Moistened glue, or peel-off-sticker.



## **ENVELOPES (CONTINUED)**

#### **Parameters**

#### ANSI - #10 Left Window Envelopes

#### **Dimensions:**

- Imperial - 4 1/8 x 9 1/2 (inches) - Metric - 104.78 x 241.3 mm

Window Size: 1 1/8 x 4 3/4 (inches) 28.58 x 120.65 mm

Window Placement: From Left: 7/8" (22.23 mm) From Bottom: 1/2" (12.7 mm)

#### Paper type:

Surfaced enhanced white wove paper, used with offset lithographic printing, which is smooth and ideal for heavy ink designs. 80gsm and above.

#### Color:

Bright White.

#### Sealing method:

Moistened glue, or peel-off sticker.



#### **ENVELOPES (CONTINUED) Parameters** 1875 46th Avenue Lachine, QC H8T 2N8 Fluoroscal Canada T: +1 514-739-0220 F: +1 514-739-5452 ANSI - 9x12 Catalog Envelopes **Dimensions:** - Imperial - 9 x 12 (inches) - Metric - 228.6 x 304.8 mm **DIN - C4 Catalog Envelopes** Dimensions: - Imperial - 9 1/64 x 12 3/4 (inches) - Metric - 229 x 324 mm Paper type: Surfaced enhanced white wove paper, used with offset lithographic printing, which is smooth and ideal for heavy ink designs. 80gsm and above. Color: Bright white Sealing method:

Moistened glue, or peel-off-sticker.

## Specialty Valves

For more information about FluoroSeal Brand Guidelines, please do not hesitate to contact:

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#### FluoroSeal Group Headquarters

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